



15 November 2016

SECURITIES AND EXCHANGE COMMISSION

SEC Bldg., EDSA, Greenhills
Mandaluyong City

Attention: **ATTY. JUSTINA F. CALLANGAN**
Director
Corporate Governance & Finance Department


Re: Attendance in Corporate Governance Seminar

Gentlemen:

In compliance with the Memorandum Circular No. 20, Series of 2013, please be advised that Mr. Renato N. Migriño, our Treasurer and Director, has attended a seminar on Corporate Governance held on November 10, 2016 conducted by Center for Global Best Practices, a duly accredited training provider of the Securities and Exchange Commission (SEC).

Thank you for your kind attention.

Very truly yours,



ALLAN ACE R. MAGDALUYO
Senior Finance Officer/CIO